



Grand Ballroom Exhibitor Prospectus

- ◆ Exhibitors will have 18 hours of exhibit time and direct participant exposure during the three-day conference.
- ◆ For 39 exhibitors, we have secured the Marriott Chicago Oak Brook Grand Ballroom directly adjacent to education sessions plus the Marquis Ballroom.
- ◆ Thursday, Friday and Saturday (17-19 July 2008) Welcome Reception, Breakfasts, AM and PM breaks, Lunches, live video simulcast are all scheduled in the exhibitors' ballroom to maximize your contact time with attendees.
- ◆ An Opening Reception and Dinner will open the exhibitor ballroom on Thursday, 17 July, 5:45PM – 7:45PM.

Booth Size 10' wide x 8' deep

Booth Fee Includes One six foot table ❖ 2 chairs ❖ 8' high drape ❖ 36" high side dividers
❖ 7" x 44" one-line booth sign

Booth Fee DOES NOT Include Extra furniture rental or electricity

Payment Schedule **Full payment must accompany the completed exhibitor space application.**

Move-in and Set-up Thursday 17 July, 9:00 AM – 4:00 PM
All exhibits must be fully installed by 4:00 PM Thursday, 17 July
The Opening Reception /Dinner begin at 5:45 PM Thursday

Exhibit Hours	Thursday 17 July 5:45 PM to 7:45 PM	Exhibitor Move-out
	Friday 18 July 7:00 AM to 4:00 PM	Saturday 19 July 2:00 PM to 5:00 PM
	Saturday 19 July 7:00 AM to 2:00 PM	

Peak delegate traffic will occur during Thursday Opening Reception, 5:45 – 7:45 PM; Friday and Saturday Breakfasts - 7:00 – 8:00 AM; Morning Breaks; Lunches - 12 – 1:30 PM, and Friday Afternoon Break.

It is your option to remain open or not during off-peak exhibit hours.

Exhibits close after lunch Saturday.

CONFERENCE HOTEL **Marriott Chicago Oak Brook** ❖ 1401 West 22nd St. ❖ Chicago, IL 60523
Tel: 630-573-8555 ❖ 800-228-3571 ❖ Fax 630-573-9277 ❖ www.marriott.com
Single/Double \$149 ❖ Please make your room reservation NOW!
When reserving a room, always refer to **Wound Care SST** for discounted conference rate.

**Neither the hotel nor the conference will be responsible for ANY items you inadvertently ship to the hotel.
Ship all items to Advanced Warehouse.**

Service Contractor
The Meeting House Companies, Inc.
Jim Bailey
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jbailey@meetinghouse.com

Advanced Warehouse Shipments
The Meeting House Companies, Inc.
781 N. Church Road
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c/o Your Company Name

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